



## WIRELESS E-911 SERVICES BOARD

June 12, 2002

10:00 a.m.

110 S. 7<sup>th</sup> Street  
3<sup>rd</sup> Floor Conference Room  
Richmond, Virginia 23219

|                  |   |                     |
|------------------|---|---------------------|
| Members Present: | Jerry Simonoff, Chairman                | Tom Hanson          |
|                  | James McDonnell, Vice Chairman          | Robert Layman       |
|                  | Melvin Breeden                          | Sheriff Ron Oakes   |
|                  | Edward Coglio                           | Chief Henry Stanley |
|                  | Captain John Furlough                   | David Von Moll      |
|                  | Terry Hall                              |                     |
| Members Absent:  | Ralph Jones                             |                     |
|                  | Chief Julian Taliaferro                 |                     |
|                  | Robert Woltz                            |                     |
| Staff Present:   | Steve Marzolf, Coordinator              |                     |
|                  | Mel Sheridan, Analyst                   |                     |
|                  | Brenda Bolton, Administrative Assistant |                     |

### **1. CALL TO ORDER**

Jerry Simonoff, Chairman, called the meeting of the Wireless E-911 Services Board (hereafter referred to as the Board) to order at 10:00 a.m. Mr. Simonoff welcomed all in attendance.

### **2. APPROVAL OF MAY MINUTES**

Sheriff Oakes made a motion, seconded by Mr. Hall, that the Board minutes of May 8, 2002 be approved as presented; passed 11-0-0.

### **3. FINANCIAL REPORT**

Mr. Marzolf presented the financial report through May 2002.

### **4. CMRS MONTHLY STATUS SUMMARY**

Mr. Marzolf gave the Board an overview of the monthly reports filed by each CMRS Provider as per attached.

## **5. PSAP/CMRS FUNDING GUIDELINES**

1. Mr. Hall made a motion, seconded by Mr. Breeden that the revised “Guidelines for the Submission of Commercial Mobile Radio Service (CMRS) Cost Estimates” for FY 2003 be approved as per attached; passed 11-0-0.
2. Mr. Hanson made a motion, seconded by Mr. Hall that the revised “Guidelines for the Submission of Commercial Mobile Radio Service (CMRS) Cost Estimates” for FY 2004 be approved as per attached; passed 11-0-0.
3. The attached “Guidelines for the Submission of Public Safety Answering Points (PSAP) Cost Estimates” for FY 2004 were tabled due to Mr. Hanson’s request that the Chairman appoint a sub-committee to review the formula used in calculating the “Personnel Costs.” This committee should move quickly to review in order to present findings at the July 10, 2002 meeting.

## **6. CMRS STATUS UPDATE (nTELOS)**

Robert Layman, Ntelos presented the attached status update.

## **7. OLD BUSINESS**

- **Statewide Base Mapping Project**

Mr. Bill Shinar, Coordinator, Virginia Geographic Information Network briefed the Board regarding the Statewide Base Mapping Project as per attached.

Mr. Shinar made a request for funding from the Board of \$950,000 for the identification and development of a digital hydrography spatial data layer for the Commonwealth as part of the processing of the digital orthos for the Virginia Base Mapping Project. Mr. Hall made a motion, seconded by Sheriff Oakes to include funding for structures (bridges, culverts and dams) and marshes, making the total amount of additional funding \$1,100,000; passed 11-0-0.

- **Public Education Committee Update**

Mr. Marzolf briefed the Board regarding the status of the Public Education Committee. The committee will have to send out a “Request for Proposal” in order to partner with similar organizations regarding Public Education.

- **Board Schedule**

Mr. Von Moll made a motion, seconded by Sheriff Oakes that the attached schedule be approved for subsequent Board meetings, beginning in FY2003; passed 11-0-0.

- **FY2003 PSAP Requests  
(Alleghany County, Amelia County, Caroline County, Loudoun County,  
Madison County, Norfolk (Phase II), Smyth County, Vinton)**

Mr. Marzolf presented PSAP requests for FY2003 for Alleghany County, Amelia County, Caroline County, Loudoun County, Madison County, Norfolk (Phase II), Smyth County, and

Vinton as per attached. Mr. Hall made a motion, seconded by Mr. Hanson that these requests be approved as presented; passed 11-0-0.

- **Wireline Funding Requests**

Mr. Marzolf presented the attached spreadsheet of “Wireline E-911 Grant Funding Requests – FY2001 – 2003”. Mr. Hanson made a motion, seconded by Mr. Breeden that the requests be approved as presented; passed 11-0-0.

- **Mathews County Extension Request**

Mr. Marzolf presented a request for an extension for wireline implementation from Mathews County as per the attached letter. Mr. Coglio made a motion, seconded by Mr. Hanson that the request be approved as presented; passed 11-0-0.

## **8. NEW BUSINESS**

- **Wireless Extension Requests  
(Charles City County, Charlotte County, Louisa County, Staunton, Dinwiddie County, Gloucester County, New Kent County)**

Mr. Marzolf presented requests for extensions for wireless implementation from Charles City County, Charlotte County, Louisa County, Staunton, Dinwiddie County, Gloucester County, and New Kent County as per the attached letters. Chief Stanley made a motion, seconded by Sheriff Oakes that the requests be approved as presented; passed 11-0-0.

- **State Police Funding Request**

Mr. Marzolf presented a request for funding from the Department of State Police in the amount of \$750,000 as per the attached letter. Sheriff Oakes made a motion, seconded by Mr. Von Moll that the request be approved as presented; passed 10-0-1, abstention by Captain Furlough.

## **9. ADDITIONAL BUSINESS**

Mr. Marzolf presented a request for an expenditure of funds for 2 members of the Board to attend the annual NENA and APCO conferences. Mr. McDonnell made a motion, however the motion failed for lack of a second.

## **10. PUBLIC COMMENT**

Pat Shumate, Roanoke County requested assistance in communicating with CMRS providers. He has had problems getting some of them to return his phone calls. Mr. Marzolf and Mr. Hall will provide Mr. Shumate with contact information that may be helpful in this matter.

## **11. ADJOURNMENT**

With no other business to be discussed, Mr. Breeden made a motion, seconded by Captain Furlough that the meeting be adjourned; passed 11-0-0.

Respectfully submitted,

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Brenda A. Bolton  
Administrative Assistant  
Public Safety Communications Division  
Department of Technology Planning

Approved by Board: \_\_\_\_\_  
(date)